

# Cradleboard Elementary School



Parent/Student Handbook  
2024-2025



## Contact Information

Cradleboard Elementary School  
P.O. Box 190 (7301 N. Powerline Rd.)  
Whiteriver, AZ 85941

Phone: (928) 358-5650

Fax: (928) 358-5651

[www.wusd.us](http://www.wusd.us)

**William Beach**, Principal

**Vanta Dahkoshay**, Secretary

**Heather Ahasteen**, Student Data Coordinator

## School Hours

Office Hours (Monday- Thursday)

8:00 am – 4:30 pm

Student Hours (Monday- Thursday)

8:45 am – 3:45 pm

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# Cradleboard Elementary School

## 2024-2025 Staff

### OFFICE STAFF

William Beach- Principal  
Vanta Dahkoshay- School Secretary  
Heather Ahasteen- Student Data  
Coordinator

### HEALTH OFFICE

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### KINDERGARTEN TEACHERS

Maria Theresa Alejandrino  
Mary Castillo

### 1st GRADE TEACHERS

Ruby Palencia  
Vanessa Patricio

### 2nd GRADE TEACHERS

Jake Barredo  
Louiella Bustillo

### 3rd GRADE TEACHERS

Gilbert Lambunao  
Janie Sanchez

### 4th GRADE TEACHERS

Ordequito Lumactod  
Anna Pagatpatan

### 5th GRADE TEACHERS

Sierra Collins  
Asa Lavender

### SUPPORT PROGRAMS STAFF

Joseph Von Clores - PE  
Elmer Cosen - Apache  
Maria Mendigo – Reading Specialist  
Doug Plath- Instructional Coach  
Joyette Samares – Art  
Reba Serrano – STEM

### SPECIAL EDUCATION

Lailane Soco

### INSTRUCTIONAL SUPPORT

June Begay - Instructional Aide  
Kamela Goklish – Instructional Aide  
Nic Mendigo – Instructional Aide  
Jackie Mouser – Instructional Aide

### ADDITIONAL STAFF

Jodie Zahgotah – Custodian/Bus Driver

### COMMUNITY SUPPORT

Apache Behavioral Health Services  
(ABHS)

# School Hours



## Monday, Tuesday, Wednesday, Thursday

8:30 a.m.	Warning bell
8:45 a.m.	Instruction begins
11:00 a.m. -11:50 a.m.	Kindergarten/1 <sup>st</sup> grade (Recess & Lunch)
11:10 a.m. -12:00 p.m.	2 <sup>nd</sup> /3 <sup>rd</sup> (Lunch & Recess)
11:40 a.m. -12:30 p.m.	4 <sup>th</sup> /5 <sup>th</sup> (Lunch & Recess)
3:35 p.m.	K-2 Dismissal
3:40 p.m.	3 <sup>rd</sup> -5 <sup>th</sup> Dismissal
3:45 p.m.	Bus Departure

## Late Start

10:40 a.m.	Warning bell
10:45 a.m.	Instruction begins
3:30 p.m.	K-2 Dismissal
3:35 p.m.	3 <sup>rd</sup> -5 <sup>th</sup> Dismissal
3:45 p.m.	Bus Departure

## **Snow Days/Late Starts/Emergency Early Releases**

In cases of inclement weather and other emergencies, any decisions will be made district-wide by the superintendent. Snow days, late starts, and early emergency releases will be announced on KNNB and other radio stations. In the case of a late start, the school will begin two hours later, so 10:45 a.m. instead of 9:00 a.m. for elementary schools. Breakfast will not be served.



## **Mission**

The Mission of Cradleboard is to provide an atmosphere where all children are capable of success, no exceptions.

## **Vision**

Cradleboard Elementary School will be a safe, orderly, and child-centered school that exists for children, parents, and the community.

Cradleboard's highly qualified staff will utilize data-driven, research-based effective curriculum and instruction to enable students to meet and exceed academic standards and behavioral expectations.

In collaboration with parents and the community, Cradleboard staff will model and develop well-rounded, productive, and responsible members of society who respect themselves, fellow students, staff, and others.

## **Pledge**

### **Kids at Hope Pledge**

*I am a Kid at Hope. I am talented, smart, and capable of success. I have dreams for the future, and I will climb to reach my goals and dreams every day. All kids are capable of success, No Exceptions! Cradleboard Kids Can!*

### **Treasure Hunter's Pledge**

*As an adult and a Treasure Hunter, I am committed to search for all the talents, skills, and intelligence that exists in all children and youth. I believe all children are capable of success, No Exceptions!*



## Health Office

In order for students to be treated, they must have a Medical Release form on file. The Medical Assistant will contact parents/guardians if children need to go home due to illness. Any medications students take at school must have a parent permission form.



All WUSD school health offices employ credentialed personnel that provide routine health services. Credentials range from Certified Nursing Assistants (CNA), Licensed Nursing Assistants (LNA), Medical Assistants (MA), or Nationally Certified Medical Assistants (NCMA). They are required to maintain First Aid and CPR as well as fingerprints with their certifications through their certifying agencies.

### **Illness**

Students who present to the Health Office with a fever of 100.4 F or higher or who have thrown up will be excluded from school. When a child has an active fever or is actively vomiting, they are considered highly contagious. To prevent the spread of illnesses, the student cannot return to school until they have been fever and vomit free for at least 24 full hours, without the use of fever-reducing medication (Tylenol/Ibuprofen).

### **Medications**

Our schools have standing orders for certain medications that can be administered at school. These medications are all medications you can purchase over the counter without a doctor's prescription. At registration, you will either give consent, or not, for our Health Aides to administer these over the counter medications when needed for your student, per our doctor's approved standing orders. Stomach aches cannot be treated with medication at school. This is to prevent masking of symptoms that could be potentially life threatening.

Medication Administration packets need to be completely filled out in order for any medications brought in by a parent/guardian, to be administered at school. The parent's and the doctor's signatures are required for all medications that are brought in by parents/guardians.

**NO MEDICATION WILL BE GIVEN WITHOUT THE EMERGENCY CONSENT FORM OR MEDICATION ADMINISTRATION PACKET SIGNED, UNDER ANY CIRCUMSTANCES UNLESS THEY FALL UNDER THE EMERGENCY USE UNDER OUR STANDING ORDERS.**

## **Statewide Nutrition and Wellness Policy**

Per state law, K-8 students must follow healthy guidelines. If you would like to provide healthy food/snacks for your child's class to celebrate his/her birthday, you must make your request in writing a week prior to the date. The party request form is available in the front office.



### **Breakfast and Lunch**

The Whiteriver Unified School District is with the National School Lunch Program. This means breakfast and lunch are free for all students for SY 2024-2025. New students are still required to complete the meal status forms. Your child/ren will receive free breakfast and lunch meals every school day without having to pay a fee or submit a household application.

Your child/ren's school is approved to operate the Community Eligibility Program (CEP). No action is further required of you.

### **Alcohol and Drug-Free Zone**

Cradleboard Elementary, like all schools in the state, is an alcohol and drug-free zone. This includes after-school events on school property. We will notify the authorities immediately if this law is violated at after-school events.



## School Dress Code

The District encourages students to take pride in their attire as it relates to the school setting. Students should dress in a manner that, in addition to the following guidelines, takes into consideration the educational environment, safety, health, and welfare of self and others.

- Only tailored shorts and skirts that are hemmed may be worn and are no more than 1 inch above the knee in grades kindergarten(K) through twelve (12).
- Bare midribs, halter tops, and spaghetti straps are not acceptable.
- Clothing should fit students appropriately, not excessively baggie or inappropriately tight.
- Pants will have no holes above the knee that expose skin.
- Bare feet are never acceptable. In the interests of student safety, shoes must be worn at all times. Closed shoes are to be worn for any type of physical activity, such as physical education, et cetera.
- Jewelry shall **NOT** be worn if it presents a safety hazard to self and/or others.
- Profanity or defamatory writing on clothing or jewelry is **NOT** acceptable.
- **NO** bandannas of any color, size, or shape may be carried or displayed in any classroom or at any school activity. This also includes simulations of anything representing gang-related clothing, including red, royal blue, and other colors deemed gang-related.
- **NO** hats/ hoodies may be worn in a classroom, except for properly approved occupational safety headgear required for special classes.
- **NO** gang-related personalization is permitted on hats on items of clothing.
- Obscene language or symbols or symbols of drugs, sex, or alcohol on clothing are expressly **prohibited**.

Exceptions for special activities or health considerations may be pre-approved by the administrator.

Students who volunteer for extracurricular activities, such as athletics, band, chorus, etc., are subject to the standards of dress defined by the sponsors of such activities.

## Visitor's Policy

All parents and visitors must report to the office to sign in and may receive a visitor's pass. Parents and visitors heading to a classroom **MUST** go to the office and check in with the office staff first.

## Attendance

If your child is absent for any reason, bring in a note or call the school. Based on state law, office staff will determine if it is an excused or unexcused absence.

**Good attendance is really important** for your child's education, for the money our district receives from the state to pay for your child's education, and if your child wants to earn attendance rewards. Poor attendance is in violation of the Tribal Code. Unexcused absences will result in the following actions:

# of Absences	Action
1	Warning notice personal contact
2	Warning notice sent home Referral to school data coordinator
3 & 4	Warning notice/home visit Referral to school data coordinator
5	Mandatory parent meeting to explain hearing process Letter to the WMAT Police Department
6	Prosecution hearing by the WMAT Police Department

## Tardiness

Children are considered tardy after 8:45 a.m. Excessive tardiness hurt a child's education as much as absences. When students come in late, they must check in at the front office to receive a tardy pass and have their time entered in our computer attendance system. Significant tardiness will result in the following actions:

# of Tardies	Action
5	1 <sup>st</sup> warning notice sent home
6	2 <sup>nd</sup> warning notice sent home
7	3 <sup>rd</sup> warning notice sent home
8	4 <sup>th</sup> warning notice sent home

## Attendance/Tardy/Check-out Chart

Excessive check-outs hurt a child's education as much as absences. Times are based on our school schedule and the number of instructional minutes required by the state for each grade level. Please remember that even if your child is late or checked out and may be counted present for a full day legally, he/she still needs to be here from 8:45 a.m. to 3:30 p.m. to receive the best education. Note that depending on the times, a student who arrives late **AND ALSO** leaves early could result in a full-day absence. **The latest checkout should be made by 3:15 p.m. for the safety of students and staff at dismissal.**

## **Change of Destination**

If your child requires a change of destination, please send a note with your child, or contact the front office by **12:00 p.m.** Monday thru Thursday so arrangements can be made.

## **FERPA**

We are required by the federal government to let you know about the Family Educational Rights and Privacy Act (FERPA) every year. It involves your rights concerning your children's education records. They are the following:

- You can inspect and review educational records maintained by the school. The school is not required to make copies unless parents are at a great distance and it is impossible to see them in person.
- You can request that a school correct records which you believe to be "inaccurate or misleading." If the school decides not to amend the records, a hearing process will take place.
- For schools to release student information, written parent permission is required unless it is to school officials; transfer schools; auditing officials; student financial aid officials; organizations conducting studies for the school; accrediting organizations; "to comply with a judicial order or lawfully issued subpoena"; appropriate officials in health/safety emergencies; and state/local authorities, "pursuant to specific State law."

## **Parents' Rights to Know**

All parents of Title I schools have the right to know the qualifications of their child's teacher(s). We have all CBE teachers' résumés on file at the principal's office, and parents have the right to request a copy for viewing. These résumés will indicate experience, degrees, certification, and other accomplishments. In addition, all parents of Title I schools have the right to know how their students are doing academically. You can come in anytime and ask to see your child's most recent and past results on classroom progress.



## **Progress Reports**

Each mid-quarter progress report is accessible over Synergy. Progress reports will show how your child is doing so far academically and behaviorally. If you have any questions, you can contact your child's teacher.

## **Report Cards**

Report cards are given to parents each quarter at Parent/Teacher Conferences and sent home with students at the end of the year. Any report cards not picked up are mailed.

The following scale will serve as a guide for the distribution of grades:

### K- 3<sup>rd</sup> Grade

A- 90-100%  
B- 75- 89%  
C- 60- 74%  
D- 45-59%  
F- 0-44%

### 4<sup>th</sup> Grade

A- 90 -100%  
B- 78 - 89%  
C- 64 -77%  
D- 50 - 63%  
F- 0 - 49%

### 5<sup>th</sup> Grade

A- 90 – 100%  
B- 80 – 89%  
C- 68 – 78%  
D- 55 – 67%  
F- 0- 54%

## **Parent/Teacher Conferences**

Not only is this your chance to pick up your child's report card, but it is a great opportunity to meet with your child's teacher, find out how he/she is doing, look at his/her work, and ask questions. Teachers will be setting 15-minute appointments with you before the conference. This year's conferences are on:

**Quarter 1: October 24, 2024**

**Quarter 2: January 9, 2025**

**Quarter 3: March 20, 2025**

You are welcome to schedule an appointment with the teacher for a conference.

# Awards and Recognition



## Monthly

### **Student/s of the Month**

Teachers chooses students who exemplify outstanding qualities both academically and personally. This recognition is not only about academic achievements but also about character, making it a comprehensive accolade that celebrates well-rounded students.

## Quarterly

### **PBIS Recognition**

PBIS (Positive Behavioral Interventions and Supports) Recognition is a rewarding system designed to acknowledge students who exemplify the *four core pillars of PBIS: Respect, Responsibility, Safety, and Excellence*. Students earn tickets for demonstrating behaviors aligned with these pillars, reinforcing positive actions within the school environment.

The names of students who receive tickets are entered into a draw for prizes, adding an element of excitement and appreciation for their commendable behavior. This system not only celebrates individual achievements but also promotes a culture of positivity and mutual respect throughout the school.

### **Attendance**

Perfect Attendance- This award is designed to honor students who have demonstrated exceptional commitment and responsibility by maintaining 100% attendance for the entire quarter – **NO tardiness, NO early check-outs, NO absences- excuse or unexcused.**

Loyal Scout Attendance- This award is given to students who had not more than 2 absences/ tardiness in the entire quarter.

## Semestral

### **Honor Roll**

This award is given to students who received a score of **70% and above** on 1<sup>st</sup> and 2<sup>nd</sup> Semester District Assessments.

# Awards and Recognition



## End of the Year

### **Principal's Award**

This award is given to students who received a score of **80% and above** on the 4th Quarter District Assessment.

### **Academic Excellence**

This award is given to students who received a score of **70% - 79%** on the 4<sup>th</sup> Quarter District Assessment.

### **Citizenship Award**

This award is given to students must consistently follow the 4 Pillars of PBIS (Respect, Responsibility, Safe and Excellence).

Students must have **NO discipline referral** the whole year.

### **Academic Improvement**

Students who showed **35% improvement and growth** in Reading, Writing, and Math throughout the year.

### **Attendance**

Perfect Attendance- This award is designed to honor students who have demonstrated exceptional commitment and responsibility by maintaining 100% attendance throughout the school year – **NO tardiness, NO early check-outs, NO absences- excuse or unexcused.**

Loyal Scout Attendance- This award is given to students who had not more than 2 absences/ tardiness throughout the school year.

## **Homework**

Your child will be assigned homework each day or each week. Please check with your child's teacher about the class's homework procedures. Homework is an excellent opportunity for you to practice with your children what they are learning in school.

## **Reading**

K-5 is using the Journeys reading series by Houghton Mifflin Harcourt. Accelerated Reader (AR) and Lexia Core 5 are programs we use to encourage independent reading practice. Students read and then take a comprehension test on a computer to earn points and incentives. Other supplemental reading materials are also used to meet the academic needs of students.

## **Writing**

Students are using the Journeys and Being a Writer as a supplement program.

## **Math**

K-5 will be using McGraw Hill Reveal Math. This program is very hands-on and encourages higher-level thinking skills.

## **Science and Social Studies**

Teachers focus on the key areas of Reading, Math, and Writing but integrate these important subjects and use various materials. In the future, the district plans to include these subjects in the textbook adoption cycle.

## **Structured English Immersion Program**

Students may enter this program if they have a Primary or Home Language Other Than English based on the Home Language Survey parents complete at registration. Students are tested with the Arizona English Language Learner Assessment (AZELLA) in oral, reading, and writing skills. If it shows they are not proficient in English, they are placed in the Structured English Immersion Program. Whiteriver Unified School District 20 uses SEI Pull Out Model. This includes 60/50 minutes of targeted ELD (English Language Development) instruction and 60/50 minutes of minutes of integrated ELD instruction within content classes.

## Ancillaries

Our ancillary classes include Apache Language and Culture, Library, Art, STEM, and P.E.

## Testing

All students K-5 will take the WUSD district assessments using Renaissance DnA and AIMS Web Plus in subject areas of Reading and Math. Kindergarten students take one-on-one assessments throughout the school year. Statewide-mandated testing will be in April for grades 3-5. Other assessments include AIMS Web Plus Progress Monitoring, Fountas and Pinnell (F&P) Reading, Lexia Core 5, as well as benchmark assessments and other assessments for our MTSS initiative. 5<sup>th</sup> grade also takes the AZ State Science test.

## Technology

We are very fortunate to have a variety of technology. Each classroom has computers for AR testing, Lexia Core 5, educational games, research, and other purposes. Students will have access to laptops.

## Incentives

Classroom and schoolwide incentives will be offered for perfect attendance on a quarterly basis. This includes no tardiness. Students may also earn an opportunity for a curriculum extension trip this fall. AR prizes may be earned for reading. Students will be chosen for Student of the Month based on behavior and academics and earn a reward. Classrooms can earn brownie points by following PBIS expectations, while individual students can earn and collect PBIS tickets that will give them a chance to be drawn during the end-of-the-quarter PBIS assembly.

## Curriculum Extension (Field Trip)

Students may participate in course-related extension activities and shall not be denied participation due to financial hardships; however, students with behavioral write-ups are subject to further deliberation. Furthermore, signed permission slips does not guarantee your child's participation.

The following criteria for extension activity participation are mandatory:

1. **NO** suspensions
2. **MUST** be present the day before the scheduled trip.
3. **CANNOT** be absent for more than 10 days (5 days per semester).

Moreover, teacher discretion for participation in field trips is crucial as it considers factors such as attendance, behavior, and class participation.

## **Behavior**

The district follows a board-adopted district-wide discipline policy. See the summary on the following pages. **Be sure to go over the rules and discipline policy summary with your child.** We also have a school-wide classroom management plan and behavior incentive plan to reward students and classes for good behavior.

4 PILLARS OF PBIS:

1. **Respect**
2. **Responsible**
3. **Safe**
4. **Excellence**

There are also some specific rules/procedures to be aware of:

1. Expensive personal items, such as gaming systems, iPad, cell phones, etc., are not allowed at school. They distract the educational process and are easily misplaced, broken, or stolen.
2. Personal electronic devices such as tablets, pads, and laptops are allowed if used for educational purposes at the teacher's discretion.
3. No gum, sunflower seeds, permanent markers, drinks, or other non-pre-approved food is allowed in the classrooms.
4. Students must report arson, assault, fighting, bullying, harassment, theft, vandalism, weapons, and drugs/tobacco/alcohol immediately to the nearest adult. Failure to do so means the student was aiding and abetting in another student's violation of the rules/laws.

## **Whiteriver Unified School District Student Discipline Policy**

The following pages are board-adopted district-wide student discipline policy. All serious student behaviors are in this handbook on the K-2 Discipline Matrix and 3-5th Discipline Matrix. Students who commit one of these infractions are sent to the principal's office with a completed **WUSD Student Disciplinary Referral Form**, also in this handbook. The principal selects consequences for the students by following the student's grade level matrix. There is a range of choices for each occurrence, marked by bullets. Please review the two matrices carefully, as you can see that the consequences are very serious, and they get more serious as the student continues to commit the infraction. The principal may contact the parent immediately based on the infraction and appropriate consequences.

## **DEFINITION OF INFRACTIONS**

**Absence from Class** - failure to be physically present for all of a class session or required school activity.

**Aiding/Abetting** - any act that leads to or encourages an infraction on the discipline matrix.

**Aggravated Assault** - an assault which causes serious injury to another; assault with a deadly weapon or dangerous instrument; assault which causes temporary but substantial disfigurement, temporary but substantial loss or impairment of any body organ, or fracture of any body part.

**Aggravated Assault of a School Employee** - a person commits aggravated assault if the person who commits assault as defined knows or has reason to know that the victim is a teacher or other person employed by any school and either is on school grounds or is engaged in any professional duties on other school grounds.

**Alcohol** - any fermented and/or distilled liquor or a substance reasonably believed to be or portrayed by the student as a fermented and/or distilled liquor.

**Arson** - the attempt to burn any property, to start a fire or explosion, or to promote the continuation of a fire or explosion. Arson does not include teacher-approved class activities such as an approved and supervised experiment in a chemistry class.

**Assault** - intentionally, knowingly, or recklessly causing any physical injury to another person; knowingly touching another person with the intent to injure, insult, or provoke such person; intentionally placing another person in reasonable apprehension of imminent physical injury.

**Breaking and Entering** - unauthorized entry into the property of another or into any portion of the school property.

**Bullying** - occurs when a student, either alone or in concert with others, uses superior strength, power, influence, or advantage deliberately to inflict physical, emotional, or verbal abuse on another student. Bullying includes explicit or implied threats of bodily harm, weapon possession, extortion, repeated insults and/or teasing, assault, social ostracism, sexual harassment, and intimidation.

**Bus Behavior** – please refer to WUSD Bus Safety Rules

**Cheating** - the use or attempted use of information, academic work, research, or property of another as one's own. Cheating shall include but not be limited to sharing knowledge during an examination or the unauthorized use of notes or other materials in an examination. Cheating shall also include the willful disobedience of testing rules.

**Complicity** - the association or participation in any activity or the agreement between more than one individual to commit an act where the act is ultimately committed or attempted by

any one or more of the individuals.

**Controlled Substance -**

- alcohol;
- any narcotic or dangerous drug;
- glue, paint, or any intoxicating substances that may excite or stupefy an individual or diminish the individual's physical or mental capacity when possessed for such purposes;
- any other potential mind-altering substance, including marijuana;
- drug paraphernalia, as defined by A.R.S. 13-3415;
- Any other substance enumerated in A.R.S. 13-3401, as well as any imitation controlled substance listed in A.R.S. 13-3451. Medication shall not be considered a controlled substance so long as the medication is either 1) prescribed by a physician or used in accordance with the prescription and Governing Board policies or 2) a proprietary medicine as defined in A.R.S. 32-1901(39) when used in accordance with parental instructions and Governing Board policies.

**Defiance of School Authority** - refusal to comply with a reasonable request by school personnel.

**Destruction** - damaging, destroying, or defacing school property or the property of any other person.

**Disorderly Conduct** - conduct that is reasonably likely to disrupt, or that does disrupt, the regular or normal school functions or any school process or activity.

**Display of Affection** - visible affectionate physical contact that exceeds accepted standards of reasonable public conduct.

**Disrespect** - display of rude or discourteous behavior toward a school employee.

**Disruption of the Educational Process** - any conduct that causes, is intended to cause, or is reasonably likely to cause a breakdown in the orderly process of instruction and/or school activities.

**Ditching** - the failure to attend class without an approved reason.

**Drug** - a controlled substance as defined herein.

**Explosive Devices** - any apparatus or substance that is capable of exploding or causing an explosion.

**Extortion** - the act or practice of obtaining something from a person by force, threatened force, or undue or illegal power or ingenuity.

**Failure to Report** - the failure to report to school employees or administrators any infraction about which a student has knowledge.

**False Information** - intentionally giving an untrue communication to any Whiteriver Unified School District personnel.

**Fighting** - engaging in physical contact for the purpose of inflicting harm on another person.

**Firearm** - gun, rifle, or similar items, whether or not functional.

**Forgery** - the unauthorized or untrue making or alteration of a written document or another person's name or signature.

**Gambling** - to engage in a game or other activity that involves the element of risk or chance with the intention that property will be exchanged based on the outcome of the game or activity.

**Harassment** - serious or repeated conduct toward an individual that would disturb or annoy a reasonable person under similar circumstances. This conduct could include, but not be limited to, forms of verbal, physical, and/or racial harassment.

**Hate Crimes** - Any act designed to frighten, harm, injure, intimidate, or harass an individual, which is motivated in whole or part by the student's bias. The student's bias may include, but not be limited to, race, religion, sexual orientation, ethnicity, national origin, disability, socioeconomic status, or appearance.

**Hazardous Materials/Dangerous Items** - Any item that could be used to inflict damage to a person or property or create a substantial disruption.

**Initiation/Hazing** - any type of initiation activity conducted on or off school grounds that the school principal does not expressly authorize.

**Injury Prone Behavior** - intentional, negligent, or reckless behavior with a reasonable possibility of hurting or damaging oneself or others or the property of others.

**Insubordination** - any action involving defiance or disregard of authority and/or school rules and regulations.

**Intimidation/Threat** - verbal, written, or physical communications or acts made with the intent or reasonable effect to inflict fear, injury, or damage or to realize a personal gain.

**Intoxicating Agent** - any controlled substance.

**Leaving Campus** - leaving school grounds except where generally permitted for all students without receiving prior approval from the proper school authorities.

**Loitering** - when an individual is present in or about a school after a reasonable request to leave or without authorization or a legitimate reason for being there.

**Lying** - intentionally giving an untrue communication.

**Malicious Damage** - conduct intending to cause loss or harm resulting in injury to person, property, or reputation.

**Not Pursuing the Course of Study** - refusal to follow the established curriculum or syllabus in a particular subject or course of study.

**Obscene Statements or Materials** - statements, and materials which an average student, applying contemporary school standards, would find, taken as a whole, appeal to prurient interests and, taken as a whole, lack serious literary, artistic, political, or scientific value. The standard is that of the school community with a recognition that students are, as a class, younger and more sensitive than the general adult population.

**Paraphernalia** - any accessory, apparatus, or equipment that may be used in the manufacture of or utilization of a controlled substance or otherwise as defined in A.R.S. 13-3415.

**Physical Abuse** - any act intended to cause injury to another that is reasonably likely to cause injury to another or that a reasonable person would find insulting or offensive.

**Police Report** - the notification to law enforcement authorities that alleged criminal conduct has occurred.

**Possession of Stolen Property** - to hold an item or items without the permission of the owner.

**Profanity** - the departure in the use of language from what is normally considered to be acceptable within the environment of a school or school-related area.

**Refusal to Identify Self** - refusing to give the correct name when requested to do so by school personnel or the use of another person's name to identify as one's own.

**Robbery** - the unauthorized taking of property of another by force, violence, or threat.

**Sale of Intoxicants** - the transfer of ownership from one person to another for a price or item of value, any controlled substance.

**Sexual Harassment** - any unwelcome sexual advance, request for sexual favors or other verbal, written, or physical conduct of a sexual nature that substantially interferes with a student's or employee's performance or creates an intimidating, hostile or offensive school environment.

**Sexual Misconduct** - public sexual indecency by engaging in one (1) or more of the following: sexual contact, sexual act, indecent exposure, etc.

**Solicitation** - a person commits solicitation if such person requests, commands, or encourages

another person to provide him or her with information concerning where to purchase or obtain a substance or item, the possession of which is illegal and/or prohibited by District policy.

**Tardiness** - arriving at class after the scheduled starting time.

**Theft** - the unauthorized taking of property owned by another.

**Tobacco** - ground-up leaves used for smoking or chewing, or manufactured products such as cigars or cigarettes, known to be addictive and dangerous.

**Transfer** - to furnish, deliver or give away.

**Trespass** - the unauthorized presence of an individual on school property.

**Truancy** - absence from an assigned class and/or required school function without a proper and timely excuse.

**Unexcused Absence** - absence from class without a proper and timely excuse that is approved by school authorities.

**Vandalism** - destroying, mutilating, damaging or defacing objects or materials belonging to the school, school personnel, or other persons.

**Verbal Abuse** - Obscene language, name-calling, racial slurs, or derogatory statements addressed to another individual or group of individuals.

**Vulgarity** - using offensive language, repulsive language, or obscenity.

**Weapons** - an object in one's possession that is used, is attempted to be used or is commonly used to threaten or inflict bodily harm to another person or destroy property. Weapons also include any object that reasonably appears to another as an item that is being used or that is commonly used to inflict bodily harm on another person or to damage the property of another.

## **DEFINITIONS OF CONSEQUENCES**

### **1. Reprimand**

A formal conference and warning from the school official to the student. Written communication is sent to the parent.

### **2. Restriction –PCR (Parent Conference Required)**

The student will be temporarily moved to a safe, supervised, restrictive area away from the regular academic setting. A parent conference will be required, but a corresponding disciplinary action will incur if a parent/guardian does not respond.

**3. Detention** A restriction of free time privileges such as recess; time after school may also be used as detention time but should not exceed more than one hour per day.

*Special assignment* occurs when a student is given any additional work to perform that other students in a non-disciplinary situation otherwise are not required to do.

*Restriction of bus privileges* is the temporary exclusion of a student from school transportation facilities.

*Loss of privileges* occurs when a student is not allowed to participate in any school activity other than academic classes. This may include extracurricular activities during or after the regular school day.

#### **4. In School Suspension**

Removal from the regular academic setting into another area such as a classroom, psychologist's office, or principal's office.

#### **5. Restitution**

At the administrators' discretion, the student may have or will be required to serve an alternate consequence which may include but not limited to community service, a letter of apology, fines/fees, groundskeeping, litter control, parent supervision and others.

#### **6. Short-Term Suspension**

Removal from school and school-related activities such as; dances, clubs, field trips, athletic events, and others for a specified length of time, not to exceed ten (10) school days.

#### **7. Long-Term Suspension**

Removal from school-related activities such as; dances, clubs, field trips, athletic events, and others for a specified length of time, a minimum of eleven (11) school days and a maximum of one hundred eighty (180) school days. The period of long-term suspension may extend into the next school year. Governing Board actions required.

#### **8. Revocation of Enrollment of Open Enrollment Students**

For open enrollment students who would otherwise be subject to a long-term suspension or expulsion, the hearing officer has the option to revoke enrollment effective at any time within the school year.

#### **9. Expulsion**

Permanent removal of a student from school. Governing Board action is required. Appeal for reinstatement is available and must be approved by and is at the discretion of the Governing Board.

#### **10. Policy**

A student shall not commit or attempt to commit, induce or solicit another to commit, or conspire to commit any of the infractions listed in the following matrices. Each infraction listed in the matrices is defined in this policy. The attempt, inducement, solicitation or conspiracy to commit any infraction by a student shall be treated, for the purpose of imposing discipline, as if the student actually had committed the infraction.

#### **11. Suspension Authority**

The authority to suspend students is vested in the superintendent, all assistant superintendents, the principal, associate principals, assistant principals, administrative assistants, and assistants to the principal.

## APPENDIX C DISCIPLINE MATRIX K-2

### DISCIPLINARY ACTIONS

**A PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE**

**\*ADE Mandated Report    \*\*Police and ADE Mandated Report    Revised 6/9/10**

INFRACTIONS	AZ SAFE	1 <sup>ST</sup> OFFENSE/ OCCURRENCE	2 <sup>ND</sup> OFFENSE/ OCCURRENCE	CONTINUED OFFENSE/ OCCURRENCE	POLICE REPORT	RESTITUTION
<b>1. Aiding/Abetting other infractions on this discipline matrix</b> <b>a) (passive)</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 1 day</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 1-3 days</li> </ul>		
	<b>b) (active)</b>		<ul style="list-style-type: none"> <li>● Detention 1-2 days</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 1 day</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 3-5 days</li> </ul>	Yes
<b>2. Alteration/Tampering/ Misuse of</b> <b>a) school Records</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 1 day</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 1 day</li> </ul>	Yes	Yes
	<b>b) computer records</b>		<ul style="list-style-type: none"> <li>● Detention 1 day</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 3-5 days</li> <li>● Loss of Privilege 1-3 days</li> </ul>	Yes
<b>3. Arson</b> <b>a) structure or property *</b>	*	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-9 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Long term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Expulsion</li> </ul>	Yes	Yes
	<b>b) occupied structure **</b>	**	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Long term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Expulsion</li> </ul>		Yes
<b>4. Assault/minor aggression</b>	*	<ul style="list-style-type: none"> <li>● Detention</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> </ul>	Yes	Yes

<b>a) Student to Student</b>		<ul style="list-style-type: none"> <li>• 1-3 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>		
<b>b) Student to Teacher/Staff</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>5. Aggravated Assault (serious bodily harm) / kidnapping/ homicide</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long-term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>		Yes	Yes
<b>6. Aggravated Assault of School Employee</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long-term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>		Yes	Yes
<b>7. Attendance Policy Violations</b>						
<b>a) Tardiness (habitual)</b>		<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> </ul>		
<b>b) Leaving Campus without Authorization</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>		
<b>c) Unexcused absences</b>		<ul style="list-style-type: none"> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Conference</li> <li>• Home Visit</li> </ul>	<ul style="list-style-type: none"> <li>• Referral to juvenile prosecution</li> </ul>		
<b>d) Truancy (On/Off Campus)</b>		<ul style="list-style-type: none"> <li>• Parent Notification (Off)</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 1 – 3 days</li> </ul>	Yes/ off	
<b>8. Breaking and Entering School Premises/Trespassing</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	Yes	Yes

			1-3 days			
<b>9. Bus Safety Rules Violation</b>		<ul style="list-style-type: none"> <li>● Incident Report</li> <li>● Bus Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Bus Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>● Long Term Bus Suspension</li> </ul>		
<b>10. Cheating or Plagiarism/ Forgery/Falsification/False Information</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5days</li> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>		Yes
<b>11. Controlled Substance (*alcohol, *tobacco, Vape juice, e-cigarettes, *inhalants, over the counter **Prescription Drugs **Illicit drugs: Ecstasy, Cocaine, Meth., Marijuana, Hallucinogens, Heroin etc.</b>						
<b>i. Use/Possession</b>	*	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 5-9 days</li> </ul>	Yes	Yes
<b>ii. Paraphernalia</b>	*	<ul style="list-style-type: none"> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Detention 3-5 days</li> </ul>	Yes	Yes
<b>ii. Solicitation</b>	*	<ul style="list-style-type: none"> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>	Yes	Yes
<b>iv. Sale/Distribution</b>	*	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Long Term Suspension</li> </ul>	Yes	Yes
<b>12. Defiance/ Disrespect/Insubordination/Non-compliance</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3 - 5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>		

<b>13. Disruption of the Educational Process</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>		
<b>14. Dress Code Violation</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Change Clothes</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 1-5 days</li> <li>● Change Clothes</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>		
<b>15. Fighting (Mutual participation with physical violence)</b>	*	<ul style="list-style-type: none"> <li>● Detention 1-3 days</li> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> <li>● Restriction</li> <li>● Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 5-9 days</li> </ul>	Yes	Yes
<b>16. Gambling</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 1 day</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> </ul>		
<b>17. Hazing</b>	*	<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Detention 1-3 Days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 Days</li> </ul>		Yes
<b>18. Injury Prone Behavior(Horseplay/Roughhousing/ Recklessness)</b> *Endangerment: If results in substantial physical injury	*	<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>		
<b>19. Intimidation/Threats/ *Harassment (non-sexual)*Bullying/*Cyber Bullying</b>	*	<ul style="list-style-type: none"> <li>● Detention 1-3days</li> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>	Yes	Yes
<b>20. Negative Group Affiliation/Secret Societies (Gang Affiliation)</b>		<ul style="list-style-type: none"> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 1-3 days</li> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> <li>● Restriction</li> </ul>		
<b>21. Possession of a combustible (lighter, matches, firecrackers, gasoline, etc.)</b>		<ul style="list-style-type: none"> <li>● Detention 1-3 days</li> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 Days</li> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>		

<b>22. Public Display of Affection (PDA)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>		
<b>23. Sexual Offenses:</b> <b>a) Obscene/Pornographic materials</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1 day</li> <li>• Restriction</li> <li>• Suspension 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>		
<b>b) Indecent Exposure</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>		
<b>c) Sexual Harassment</b>	*	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>		
<b>d) Sexual Harassment with contact</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	Yes	Yes
<b>e) Sexual misconduct with a minor/child molestation</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>f) Sexual Assault (rape)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>		Yes	Yes
<b>24. Theft</b> <b>a) Petty Theft (&lt; \$100)</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 1-3 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 3-5 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		Yes
<b>b) Theft (&gt;\$100)</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> </ul>	Yes	Yes

		3-5 days	5-9 days	<ul style="list-style-type: none"> <li>• Suspension Long Term</li> </ul>		
<b>c) Burglary (Breaking and entering 2/3<sup>rd</sup> degree)</b>	*	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension Long Term</li> </ul>	Yes	Yes
<b>d) Burglary (First Degree)</b>	**	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>e) Extortion</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>f) Robbery</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>g) Armed Robbery</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>		Yes	Yes
<b>25. Vandalism/ Destruction of School/ Personal Property</b>						
<b>a) Graffiti/Tagging</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		Yes
<b>b) Personal Property (includes automotive misuse)</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	Yes	Yes
<b>c) School Property</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	Yes	Yes
<b>26. Vulgarity/ profanity/ Inappropriate use of language</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1day</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>		

(written, verbal, profanity, gestures etc. a) In general,						
a) To Student		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Suspension 1 day</li> </ul>		Yes
b) To Teacher		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		Yes
<b>27. Weapons- Possessions/use/distribution JIC-I</b>						
a) Dangerous Instruments/Devices: (Laser Pointer, Mace, Razor Blade, Letter Opener, knife	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
b) Explosive Devices	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
c) Simulated Weapons		<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> <li>• Restriction</li> <li>• Suspension 1 - 3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
d) Firearms/Destructive Device:	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
e) Other weapons	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes

<b>28. WUSD Facilities Threats/ Tampering</b>						
<b>a) Fire alarm tampering/ fire alarms</b>	**	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	Yes	Yes
<b>b) Chemical/biological/bomb threats</b>	**	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1day</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	Yes	Yes
<b>c) Other School Threat</b>	*	<ul style="list-style-type: none"> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	Yes	Yes
<b>29. Other Violations of School/District Policy</b>		<ul style="list-style-type: none"> <li>• Detention</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention</li> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension</li> </ul>	Yes	Yes

## EXHIBIT D DISCIPLINE MATRIX 3-5

### DISCIPLINARY ACTIONS

**A PARENT CONFERENCE MAY BE REQUIRED FOR EACH OFFENSE**

**\*ADE Mandated Report**

**\*\* Police and ADE Mandated Report**

INFRACTIONS	AZ SAFE	1 <sup>ST</sup> OFFENSE/ OCCURRENCE	2 <sup>ND</sup> OFFENSE/ OCCURRENCE	CONTINUED OFFENSE/ OCCURRENCE	POLICE REPORT	RESTITUTION
<b>1. Aiding/Abetting other infractions on this discipline matrix</b> <b>a) (passive)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Suspension 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>		
<b>b) (active)</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	Yes	Yes
<b>2. Alteration/Tampering /Misuse of</b> <b>a) school Records</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 1-9 days</li> </ul>		
<b>b) computer records</b>		<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of Privileges 1-3 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Loss of Privileges 3-5 days</li> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes
<b>3. Arson</b> <b>a) structure or property *</b>	*	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>b) occupied structure **</b>	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>4. Assault/Minor Aggression</b> <b>a) Student to Student</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes

		<ul style="list-style-type: none"> <li>• Suspension 1-3 days</li> </ul>		<ul style="list-style-type: none"> <li>• Long-term suspension</li> </ul>		
<b>b) Student to Teacher/Staff</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>5. Aggravated Assault (Serious Bodily Harm) / Kidnapping / Homicide</b>	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>6. Aggravated Assault of School Employee</b>	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>7. Attendance Policy Violations</b>						
<b>a) Tardiness</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>		
<b>b) Leaving Campus without Authorization</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		
<b>c) Unexcused absence</b>		<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>		
<b>d) Truancy (On/Off Campus)</b>		<ul style="list-style-type: none"> <li>• Parent Notification</li> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> <li>• ISS</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 5-10 days</li> <li>• ISS</li> <li>• Restriction</li> </ul>	Yes	Yes
<b>8. Breaking and Entering School Premises/Trespassing</b>		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes
<b>9. Bus Safety Rules Violation</b>		<ul style="list-style-type: none"> <li>• Incident Report</li> <li>• Bus Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Bus Suspension 5-10 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Bus Suspension</li> </ul>		Yes

<b>10. Cheating or Plagiarism/Forgery/Falsification/False Information</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> <li>● Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 3-5 days</li> </ul>		Yes
<b>11. Controlled Substance (*alcohol, *tobacco, Vape juice, e-cigarettes, *inhalants, over the counter **Prescription Drugs **Illicit drugs: Ecstasy, Cocaine, Meth Marijuana, Hallucinogens, Heroin etc.</b>						
<b>a) Solicitation</b>		<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 5-9 days</li> </ul>	Yes	Yes
<b>b) Sales/Distribution</b>		<ul style="list-style-type: none"> <li>● Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>● Short Term</li> <li>● Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>● Long Term</li> </ul>	Yes	Yes
<b>c) Use/Possession</b>		<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>● Short Term Suspension</li> <li>● Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>● Long Term Suspension</li> </ul>	Yes	Yes
<b>c) Paraphernalia</b>		<ul style="list-style-type: none"> <li>● Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> <li>● Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Short Term Suspension</li> </ul>		
<b>12. Defiance/Disrespect/Insubordination/Non-compliance</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Restriction</li> <li>● Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> <li>● Restriction</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension 1-3 days</li> </ul>		
<b>13. Disruption Of the Educational Process</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Detention 3-5 days</li> <li>● Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>● Suspension 5-10 days</li> </ul>		
<b>14. Dress Code Violation</b>		<ul style="list-style-type: none"> <li>● Reprimand</li> <li>● Change clothes</li> </ul>	<ul style="list-style-type: none"> <li>● Parent Notification</li> </ul>	<ul style="list-style-type: none"> <li>● Restriction</li> <li>● Suspension</li> </ul>		

		<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	1-3 days		
<b>15. Fighting: (Mutual participation with physical violence)</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• Restriction 1-3 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>16. Gambling</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>		
<b>17. Hazing</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Short-Term Suspension</li> <li>• Long-Term Suspension</li> </ul>		Yes
<b>18. Injury Prone Behavior(Horseplay/Roughhousing/ Recklessness)</b>  <b>*Endangerment: If results in substantial physical injury</b>	*	<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension 3-5 days</li> </ul>		
<b>19. Intimidation/ Threats Harassment (non-sexual)/ Bullying/Cyber Bullying</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		
<b>20.Negative Group Affiliation/ Secret Societies (Gang Affiliation)</b>		<ul style="list-style-type: none"> <li>• Detention 3-5days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-9 days</li> </ul>		

<b>21. Possession of a Combustible (lighters, matches, firecrackers, gasoline, etc.)</b>		<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>		
<b>22. Public Display of Affection (PDA)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> </ul>		
<b>23. Sexual Offenses:</b> <b>a) Obscene/Pornographic materials</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 1-3 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		
<b>b) Indecent Exposure</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		
<b>c) Sexual Harassment</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> <li>• ISS</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		
<b>d) Sexual Harassment with contact</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>e) Sexual misconduct with a minor/child molestation</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>f) Sexual Assault (rape)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>		Yes	Yes
<b>24. Theft</b> <b>a) Petty Theft (&lt; \$100)</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> <li>• Confiscation</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>		Yes

<b>b) Theft (&gt;\$100)</b>		<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-9 days</li> </ul>	Yes	Yes
<b>c) Burglary (Breaking and Entering Second/Third Degree)</b>	*	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Confiscation</li> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes
<b>d) Burglary (First Degree)</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>e) Extortion</b>	*	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 5-9 days</li> </ul>	Yes	Yes

<b>f) Robbery</b>	*	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	Yes	Yes
<b>25. Vandalism/Destruction of School/Personal Property</b>						
<b>a) Graffiti/Tagging</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>		Yes
<b>b) Personal Property (includes automotive misuse)</b>	*	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	Yes	Yes
<b>c) School Property</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 3-5 days</li> </ul>	Yes	Yes

<b>26. Vulgarity/Profanity /Inappropriate Use of language</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> </ul>		
<b>a) In general,</b>						
<b>b) Student</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-3days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> <li>• Restriction</li> </ul>		Yes
<b>c) Teacher/Staff</b>		<ul style="list-style-type: none"> <li>• Reprimand</li> <li>• Detention 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 3-5days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3days</li> </ul>		Yes
<b>27. Weapons- Possessions/use/distribution JIC-I</b>						
<b>a) Dangerous Instruments/Devices: (Laser pointer, Mace, Razor blade, Letter opener, Simulated knife, Knife</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>b) Explosive Devices</b>		<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>c) Simulated Weapons</b>		<ul style="list-style-type: none"> <li>• Detention 1-5days</li> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> <li>• Restriction</li> <li>• Short Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> </ul>		Yes
<b>d) Firearms/destructive device</b>	**	<ul style="list-style-type: none"> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>		
<b>e) Other Weapons</b>	**	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 9 days</li> <li>• Long Term Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Long Term Suspension</li> <li>• Expulsion</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Expulsion</li> </ul>	Yes	Yes
<b>28. WUSD Facilities Threats/Tampering</b>						

<b>a) Fire alarm tampering/ fire alarms</b>	**	<ul style="list-style-type: none"> <li>• Detention 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1 day</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-3 days</li> </ul>	Yes	Yes
<b>b) Chemical/Biological/Bomb Threat</b>	**	<ul style="list-style-type: none"> <li>• Detention 3-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Suspension 1-5 days</li> </ul>	<ul style="list-style-type: none"> <li>• Restriction</li> <li>• Short Term Suspension</li> <li>• Long Term Suspension</li> </ul>	Yes	Yes
<b>b) Other School Threat</b>	*	<ul style="list-style-type: none"> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Detention</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> </ul>	Yes	Yes
<b>29. Other Violations of School/District Policy</b>		<ul style="list-style-type: none"> <li>• Detention</li> <li>• Restriction</li> </ul>	<ul style="list-style-type: none"> <li>• Detention</li> <li>• Restriction</li> <li>• Suspension</li> </ul>	<ul style="list-style-type: none"> <li>• Suspension</li> <li>• Expulsion</li> </ul>	Yes	Yes

## Fundraising

Due to lack of funding, classes that want to go on a field trip have to fundraise to go on a trip. However, the school and district administration will need to approve field trips before fundraising events begin. If field trips are not educational and/or take away from instructional time, they may not be approved. Student council fundraisers throughout the year for events and activities. Please support us in any way you can!

## Picture Day

This year, there will be two picture days, one at the beginning of the school year and one during the spring. Picture days will be announced well in advance. On picture days, students can wear nice clothes. The company accepts checks, money orders, and cash, but it does need to be exact change. The office does not have any money to make changes. Information will be sent home for each picture day.

## Newsletters

School newsletter is sent home every month with students. The classroom newsletter goes out every week. Please watch for these. Not only does it tell you what's going on in the classroom, but in many cases, homework is attached. Notices are sent home whenever needed. Always check your child's backpack or ask them if they have any papers.

## PAC

The Parent Advisory Committee meets once a month to provide information to parents. All parents are invited to come and participate. Parents provide a potluck. Federal PAC is also at the district office monthly.

## Board Meetings

The WUSD Governing Board meets regularly on the second Wednesday of each month. Meetings are open to the public. You may request to speak by filling out a call to the public form before the district office meeting.

## Parent Resource Center

Cradleboard has access to educational resources, books, and a computer for parents for student information.

## Parent Volunteers

You are welcome to visit your children's classrooms anytime. However, if you are coming regularly, you can complete a district volunteer application and submit a tribal rap sheet for board approval. This is all you must do if your child is in that classroom. Others who may wish to volunteer will need fingerprint clearance. **This also applies to parents who will chaperone our students during field trips.**

Thank you for choosing Cradleboard Elementary School for your children. We will do everything we can to provide them with the best for your children. We have high expectations of them.

## CRADLEBOARD KIDS CAN!!!



**\*\*\*Please remove this page and return it to the school.\*\*\***

**I have read and understand the Parent/Student Handbook for Cradleboard Elementary School.**

Student Name: \_\_\_\_\_  
(Please Print)

Grade Level: \_\_\_\_\_

Teacher: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_